

Uncle Bill's Flea Market

(Hereafter Referred To As UBFM)

Vendor Rules and Regulations

Hours of Operation:

- ❖ Hours of operation are posted at the Vendor check-in area. Hours vary depending on the time of year.
- ❖ Between April 1 and October 31, any space that is rented and has merchandise in it, must be open within one hour of the market opening.
- ❖ If you are unable to attend and cannot be open on a day the flea market is open for business you are required to phone the flea market to inform us prior to opening time for that day.
- ❖ All vendors are encouraged to stay open and ready for business to within one hour of UBFM closing. (Example: If UBFM closes at 5:00pm you should not close or start packing prior to 4:00pm)
- ❖ No Vendor shall remain on UBFM property after 7:00pm unless prior arrangements have been made with UBFM management or OVERNIGHT - RV/CAMPING rental fees have been paid in advance.

Cleaning Deposit:

- ❖ Each seller will pay a refundable cleaning deposit per space.
- ❖ You must leave your space clean and free of trash or unsold merchandise. (This includes cigarette butts and any other trash in and around the floor/ground area of your space.) Bring an ashtray with you if needed!
- ❖ DO NOT discard items (including empty boxes) next to trash cans or in our dumpster! Doing so will FORFEIT your deposit refund. Our policy is that "you bring it in, you take it out". If you want your deposit money back, take your trash with you.
- ❖ Sellers dumping trash will be subject to expulsion without a deposit refund.
- ❖ Deposits will only be refunded once our staff inspects your space and signs off on your receipt. Take your signed receipt to the cashier and he/she will issue your refund. Receipts must be signed by a staff member and must be presented to the cashier or no refund will be given ... No Exceptions!!

Vendor Space:

- ❖ Two tables per space are provided by UBFM. No tables are to be moved from or to any spaces without the permission of UBFM management. Additional tables are available for rent from the cashier.
- ❖ No merchandise is allowed to extend beyond your rented space into walkway or parking area. The walkway and parking areas MUST be kept clear.
- ❖ No vendor may construct or alter any space or table without the consent of UBFM management. This includes screwing, nailing or in any way affixing items to tables, walls or rafters. Alterations or improvements (if approved by UBFM management) automatically become the property of UBFM and cannot be removed or altered without the consent of UBFM management.
- ❖ Obstructions, displays or dividers of any type, whether temporary or permanent, taller than 5 feet are prohibited.
- ❖ The front side (highway side) and the back side (river side) of all selling spaces must be unobstructed. Clear plastic roll-ups may be used but must be kept open during hours of operation except when raining.
- ❖ Signage: Vendors may affix signs to the rafter area in front of their spaces. No sign can be larger than 48 inches wide and the bottom of the sign can hang no lower than 20 inches from the bottom of the rafter. Maximum of 1 sign per selling space. (Example: If you have rented 3 booths you are entitled to 3 signs.) If you have any questions or doubts, please consult flea market management.

- ❖ No vendor shall display any type of sign or banner that says CLOSED (with the exception of food concessions). Only UBFM has the right to display any type of CLOSED sign.
- ❖ Any vendor displaying an open sign, flag or banner, must remove same (turn off if lighted) at the end of the business day.
- ❖ Electric is only available on a pay for use basis. All spaces are rented "without" electric. If you need or would like to use the electric a fee must be paid to the flea market cashier prior to use. Electric is available in selected areas only and charges vary depending on location and use. Occasional short term product testing is allowed without charge. Extension cords must be commercial grade (yellow #14 gauge or better). Extension cords may not be placed across any walkway or parking area.
- ❖ The use of hot plates, coffee pots, microwave ovens or electric heaters is prohibited. ELECTRICAL PANEL BOXES, RECEPTICALS, WIRING, LIGHTS AND CIRCUITS ARE OFF LIMITS TO ANY ONE OTHER THAN FLEA MARKET PERSONNEL.
- ❖ Cargo trailers or box trucks of any type may not be parked on the front side (highway side) of the market, unless specific approval has been received from UBFM management.
- ❖ Locked Areas: The flea market office must be given a key to all locked areas. (lock-ups, buildings, storage areas, etc, etc.) This does not include any "small" personal storage areas within your rental space.
- ❖ All walkways must be open during regularly scheduled market hours.

Basic Vendor Conduct:

- ❖ Vendors will conduct themselves in a cheerful, courteous and professional manner. This includes anyone associated with your space. You are responsible for their actions.
- ❖ The consumption of alcohol by vendors is prohibited during market hours. Illegal substances are strictly prohibited on UBFM property.
- ❖ This is a family atmosphere and should be treated as such; therefore, vendors will be warned only once about the use of profanity before being asked to leave.
- ❖ Use of ANY racial terms BY ANYONE will result in you being asked to leave the flea market.
- ❖ Anyone who does not adhere to UBFM rules will be subject to reprimand or permanent expulsion with no refunds given of any kind.

Banned Items:

- ❖ Including but not limited to: guns, ammunition, explosive materials, dangerous, hazardous, flammable, toxic substances, alcohol, illegal drugs, drug paraphernalia, offensive, pornographic or x-rated material, stolen, counterfeit or unlicensed items, any item that may present a public hazard, or any other illegal item/items . (UBFM management is the final authority in determining what can and cannot be sold on flea market property.)
- ❖ Any prepared or ready to eat foods. Raw fruits or vegetables are permitted however. (All others require flea market management approval.)
- ❖ Beverages of ANY kind, including but not limited to: bottled or canned drinks, coffee, tea, or water. (Except those sold in case lots.)
- ❖ Outdated or questionable medicine or pharmaceutical items.

Children & Pets:

- ❖ Children under 12yrs of age must stay in your space at all times unless accompanied by an adult.

- ❖ All children must conduct themselves in a calm, respectful, considerate manner and not be offensive to other vendors or flea market shoppers. NO RUNNING or loud yelling while inside the flea market area.
- ❖ Pets are allowed within your space so long as they do not present a hazard of any type. Pets must be restrained in such a manner that they cannot access walkway areas. You must make sure they do not soil/dirty the floor/ground within your space. It is your responsibility to clean up after pet and walk your pet in a designated area where they can do their business. Animal mess in a vendor area will not be tolerated!
- ❖ All pets are to be kept on a leash while on flea market property No Exceptions! ... No Excuses!
- ❖ Excessive noise by any pet will not be tolerated, be considerate of others. Keep noise to a minimum.

Vendor Payment:

- ❖ RENT MUST BE PAID IN ADVANCE! NO REFUNDS ... NO RAIN CHECKS!!
- ❖ Payment is accepted in CASH or Credit Card (NO DEBIT CARDS) we also accept PayPal payments to:
 ebay-sales@ubflea.com. Be sure to include an extra 5% for processing fees. (Example: rent is \$37.50 + 5% = \$39.38)
- ❖ Vendors wishing to retain their space for the following week must pay for the following week prior to 5:00pm on Sunday.
- ❖ Vendors who have paid for the upcoming week may leave merchandise in the space, provided space is left clean and merchandise is securely tarped.
- ❖ Vendors who have not pre-paid their rent for the following week by 5:00pm Sunday are subject to a late fee of \$3.00 per day per 100 sq feet of rental space.
- ❖ Past due rent exceeding more than 10 days may result in expulsion from your space. Vendor specifically and expressly agrees to allow UBFM to lock, remove or deny vendor access to his/her rented space and property until all amounts due and owing are paid in full. Vendor shall pay reasonable removal and storage charges for property retained by UBFM. UBFM reserves the right to liquidate any and all retained property if payment in full has not been received within 30 days of the original due date.
- ❖ If a tenant leaves UBFM and has an outstanding balance due to UBFM, they will be turned over to collections. If collection efforts are necessary, Vendor shall pay for all fees, including attorney and court costs, associated with any collection effort.

Tax Collection:

- ❖ All vendors are required to collect and remit North Carolina Sales Tax as required by law. Allowed exceptions include: Vendors selling their own household items. Charity organizations that are tax exempt. These exceptions must be noted on your vendor information sheet prior to space rental.